

Bisham CofE Academy PTA Annual General Meeting

Date:	Tuesday 20 th November 2026, 7.30pm
Location:	On Zoom

Attendees:

Isabel Cooke (IC)
Emma Brookman (EB)
Kathryn Marshall (KM)
Jessica Fazl (JF)
Stewart Cruickshank (SC)
Lydia Simplicio (LS)
Helen Schreuder (HS)
Alyona Hester (AH)
Hannah Bolton (HB)
Matt Bolton (MB)
Hannah Fisher (HF)
Daniel Joy (DJ)
Esther Muschamp (EM)

Jo Sands (JS) Apologies
Kathryn Jonas (KJ) Apologies

1. AGM Administration

- a. KM warmly welcomed the attendees to the AGM and noted that we were quorate.
- b. KM provided the Chair's report for Academic year 2024/25 and start of 2025/2026 (attached). Noted that last year there were 11 fund-raising events, including the School Fair and there were now 24 parents on the PTA group and we will be looking to build on that positive momentum. There was discussion of some of the events and that is reflected in Section 3 of these minutes.
- c. JF provided the Treasurer's report, which is attached separately. It was noted that the finances were in good health and the SumUp / Bisham Bucks had worked particularly well. JF highlighted that there may be further opportunities with Easy Fundraising.
- d. JF proposed Wendy Simmonds to be appointed as the Independent Examiner of Accounts. KM seconded and the proposal was agreed.
- e. The following nominations and secondments were made for the PTA

Position	Candidate	Proposer	Seconded
Chair	KM	JF	EM
Treasurer	JF	HS	DJ
Secretary	SC	HM	KM

All nominations were approved.

SC noted that he will be leaving at the end of the Academic Year so he will see if there are any parents who could get involved early so that we can have a smooth handover of the role.

EB and IC agreed to continue as members.

- f. The class rep's were agreed as below, with no changes:

Year6	Hannah Fisher
Year5	Esther Muschamp
Year4	Jo Sands
Year3	Lydia Simplicio
Year2	Hannah Etherton
Year1	Oonagh Webster
Reception	Lindsey Kearney

2. Other Business 2025-2026

- The constitution and policies were agreed 'as-is'
- Charity Status. It was agreed to appoint 4 Trustees (KM, JF, IC, EB). The impact on VAT was discussed and broadly it seems that the School is able to reclaim the VAT.
- It was noted that a report will be due to the Charity Commission in June (JF to lead)
- It was agreed to move the AGM to September in order to better tie-in with the School Year. The next AGM will therefore be in Sept 2026 exact date tbc.

3. PTA Funded initiatives/events

Feedback was requested on the Autumn term activities.

- Christmas Mosaic Workshop
- Nativity immersive experience

The feedback was highly positive and it was noted that many of the Children will be likely to remember these events for a long time.

4. Proposed Ideas for Funding

- Sports/Science Equipment. IC presented the requests and talked us through them. The requests were approved approx. figures below:
 - Hope Science: £94.16 (gears, levers, pulleys)
 - Amazon: £207.75 (dB meters, HR / Oxygen meters, Solar Panels)
 - TTS: £847.37 (magnets, rocks, springs, beakers, heart etc.)
 - Sub-total £1149.28

 - Volleyball £543
 - Orienteering £1090

- Play Mat etc.	<u>£260.93</u>
- Sub-total	£1894.66

Total for Sports and Science: £3043.94

We will look into getting funding from Osborne for books

- b. We will look into Music/Theatre. KM and SC to meet Head of Music at Holyport. KM to monitor Norden Farm for appropriate ideas.

We will look into options for Oliver (the School musical this year) as all Weds matinees for the London performance have sold out e.g.

- Parents paying for Weekend matinee (group discount)
- Cox Green / Norden Farm for cinema version maybe with actors / tuck etc.

- c. Garden Area. Further discussion needed to see if we can do anything in this area

5. PTA Plan for Academic Year

KM volunteered to setup a separate events meeting to cover:

Spring Term

- a. Valentine Bake Sale (HS) Tuesday 10/2
- b. Disco – for discussion, noted that an alternative DJ has been found (Sam)
- c. Mothers Day possibly a mini-afternoon tea with a keepsake. (Hannah) 10/3. Noted that there is a family connection with bakery in Bourne End. KM to explore
- d. Den Building / Outdoor Survival Skills. (SC, DJ, MB, Martin Fisher) to meet and plan out.

Summer Term

- a. Fathers Day Breakfast (SC, DJ)
- b. Summer fete – committee needed
- c. Year 6 Leavers celebration

6. Other Business and Date of Next Meeting

There was a very fruitful discussion on how to maintain and grow the PTA. Key points made were:

- Make it clearer what the PTA does (as opposed to the School and the Trust)
- How parents can get involved / help
- Liaison points / pictures on website
- Spotlights
- A little on the larger vision and strategy
- WhatsApp group / Class Rep's – other comm's
- List of events

One key action is to update the current PTA page on the website and we can then communicate that and use that to generate interest.

Next meeting scheduled for 2nd Tuesday after half-term, 3rd March. Invites to be sent out closer to the time.