

Bisham CofE Academy PTA Monthly Meeting
Tuesday 9th June 2026, 7.30pm On zoom
AGENDA

Attendees

Emma Brookman (EB)
Kathryn Marshall (KM)
Jessica Fazl (JF)
Stewart Cruickshank (SC)
Hannah Fisher (HF)
Lydia Simplicio (LS)
Matt Bolton (MB)
Melissa Moran (MM)
Daniel Joy (DJ)
Charlotte Gaggiano (CG)

Apologies

Esther Muschamp (EM)

1. Administration (KM)

The PTA fed back what a fantastic job Mrs Brookman and the School team had done in getting the School back up and running so quickly after the events of the half-term.
Great teamwork!

2. Financial update (JF)

a. Income

Activity	Monies In	Expenses	Total
26 Challenge	£905		£905
Easy Fundraising	£154		£154
Mother's Day	£310	£37.79	£272.21

b. Expenses

Nothing from events.

Science and Sports equipment has been paid for and being used.

c. Current account balance as of 20/04/2026 is £7839 as of 4/6/2026

All invoices paid to date.

JF to follow up regarding final fencing payment from last financial year.

3. PTA initiatives/events

Feedback on the last terms activities:

a. Easter Challenge. This worked well and was very successful in generating funds with no investment and minimal PTA involvement. Look to increase 'buzz' around the Market next year but parents need involvement for this too. Approx £200 income from market and £700 for at home activities (selling, making, odd

jobs, sponsored activities). 38 children took part this year. Everyone received a certificate and badge in assembly and the winning class (year 4 who raised £282.50 received a sweet each extra).

- b. **Non-uniform / Crazy Hair days.** This has managed to gather a large quantity of sweets! The next day will gather bottles, gifts and candles for the fete tombola – Friday 12th. (**KM** send reminder via class reps)

Key next steps are to push the Bushcraft / Den-Building event and the Summer Fair. As part of this, we will communicate through the newsletter (**input by Friday**).

4. **Proposed ideas for Funding**

- a. **School help post-incident.** This is with the loss adjuster and we will not know the clear picture until that has completed. For discussion at next PTA meeting.
- b. **Sports/Science equipment** – In use and the Children are thoroughly enjoying it, especially Hoops and skipping ropes used at breaktimes. The orienteering has also started including mapping and training. **EB** to arrange for some photos of it in use for us to share on our end of year PTA summary.
Request for new goalposts and tennis balls **EB** to provide prices.
- c. **Garden area.** Discussion about benches and tables – previously discussed and to be revisited. Agreed to get some log stools (**MB** to supply)
- d. **Teachers' pot** - £100 for each teacher to spend on their wish list for the classroom. White Waltham PTA do this each year and we would like to do the same. To be discussed at next meeting.
- e. **Book sets** – Plan is to build on the school library. The books in the loft are OK but hard to access at the moment. It was proposed to purchase dyslexic / diverse books and **EB** to provide costed proposal.
- f. **Outside reading and Chill out** area – Outdoor beanbags and comfy seating so that children can sit and read or unwind. Agreed (**EB** to provide costs and order for use this term)
- g. **Allergy Protection Proposal.** Noted that this would send a strong message about the PTA supporting the importance of first aid, but some concerns that it might fall into the more regular School budget. **PTA** committee in agreement to fund initial outlay and the next 2 year before revisiting. **Any objections to be sent to Kathryn by Tuesday June 24th.** Costs below. Agreed for PTA to fund first-aid for Years 5,6 again next year.

5. **PTA Plan for Academic year**

Summer Term

Due to the major incident and not having a Hall or other inside space, it was agreed that any PTA events would be cancelled if very bad weather i.e Bushcraft and Fete.

- a. **Bushcraft** (MB, SC) Lots of great ideas. Open to all family members and a celebration of 'Father's day'
 - i. June 19th, 3pm-5pm on school field. MB to lead.

- ii. 4-5 volunteers needed to help. Price £5 per adult/£2 per child bought in advance on Sumup. shop set up for extra income.
- iii. Risk assessment needed for stations. MB leading RA. KM re-advertising but currently 10 families and more have verbally confirmed. JF ticket sales record
- iv. KM/JS to man tuckshop and manage confirmations. SG/SC on activities with MB.

Noted that we need to leave the field suitable for Rugby Tots on the weekend

- b. **Sports Day.** LS to sell ice-lollies for Sports Day. May need assistance with Bisham Bucks and will use Sumup also. KM has lollies and will freeze. LS to provide coolbox but more ice blocks etc needed.
- c. **Summer fete** – July 5th 12-2pm. Team working hard on this. Details on separate sheet (KM, JF, HF) – please request if anyone would like to see it. Vollie list to be circulated to classes next week (**KM**). Keep pushing.
- d. **Summer Show Bar** – plan to setup after School, exact time tbc but noted that staff will be at School from 3:30 onwards. Doors open at 5.15pm. use gazebos from Fete. License issued already
- e. **Year 6 Leavers Celebration (2PM, July 16th)** to be an afternoon tea for Year 6. HF to lead with KM
- f. **New Starters** – possibly provide something about starting School/the PTA. PTA to support parent induction mornings (KS1+2 July 15th and Foundation July 16th)

6. Any other business and Date of next meeting

This is a good opportunity to push Easy Funding. If parents book holidays etc. this is a great chance. JF to look at wording and to send on email to parents.

2nd hand uniform – agreed to make this available with optional donation as it seems better to use it rather than to try and maximise funds. Plan is to store in container on playground and bring out once a term for people to restock. School can access whenever needed.

DBS – noted that if parents do not have a DBS they should be accompanied by staff at all times on premises. To be agreed what further DBS's should be applied for. **KM** to contact Sarah Dyer to start getting people checked. KM has school DBS

Need to recruit a new PTA secretary, if anyone knows suitable candidates please advise. It will be good to identify the person early so that we can have a smooth handover. PTA committee to put together a brief overview of job role and needs to send out.

Not discussed but to keep on agenda:

PTA board in school

School storage container

Next meeting is the AGM Tuesday September 15th